

**Grant County Digital Network Coalition**  
**November 19, 2019**  
**6:00 PM**  
**John Day Fire Hall, 316 S. Canyon Blvd., John Day**

1. **OPEN AND NOTE ATTENDANCE**
2. **APPROVAL OF PRIOR BOARD MINUTES**
3. **APPEARANCE OF INTERESTED CITIZENS** – At this time Chair Walker will welcome the public and ask if there is anything they would like to add to tonight's agenda.

**CONSENT AGENDA**

4. **NONE**
  - None

**ACTION ITEMS**

5. **RESOLUTION 19-01, A RESOLUTION OF GRANT COUNTY DIGITAL NETWORK COALITION APPROVING AND ADOPTING BYLAWS**  
Attachments:
  - Resolution 19-01
6. **CITY HALL FIBER BUILD**  
Attachments:
  - None
7. **EDA GRANT**  
Attachments:
  - None
8. **PROPERTY, PLANT AND EQUIPMENT**  
Attachments:
  - Vendor Quotes

**OTHER BUSINESS & UPCOMING MEETINGS**

9. **OTHER BUSINESS & UPCOMING MEETINGS**
  - Business Oregon Survey
  - December 3 – Study Session, 11 A.M. @ Fire Hall
  - December 17 – Board Meeting, 6 P.M. @ Fire Hall
  - January 21 – Board Meeting, 6 P.M. @ Fire Hall

**TO:** Grant County Digital Network Coalition

**FROM:** Nicholas Green, Executive Director

**DATE:** November 19, 2019

**SUBJECT:** Consent Agenda Item #4: None  
Attachment(s)  
• None

**BACKGROUND**

No items on the consent agenda.

**RECOMMENDED MOTION**

N/A

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**Consent Agenda.** None.

**Recommendation:** None.

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**TO:** Grant County Digital Network Coalition

**FROM:** Nicholas Green, Executive Director

**DATE:** November 19, 2019

**SUBJECT:** Agenda Item #5: Resolution 19-01, A Resolution of Grant County Digital Network Coalition Approving and Adopting Bylaws  
Attachment(s)

- Resolution 19-01

## **BACKGROUND**

Resolution 19-01 defines the bylaws for Grant County Digital, including rules and regulations regarding its: formation and general powers; membership and officers; board meetings; and procedures for amending the bylaws.

## **RECOMMENDED MOTION**

“I move to adopt Resolution 19-01, A Resolution of Grant County Digital Network Coalition Approving and Adopting Bylaws”

**TO:** Grant County Digital Network Coalition

**FROM:** Nicholas Green, Executive Director

**DATE:** November 19, 2019

**SUBJECT:** Agenda Item #6: City Hall Fiber Build  
Attachment(s)

- None

## BACKGROUND

Quanta completed the fiber to city hall build on Friday, November 8.

## DISCUSSION

Commstructure was on-site during much of the installation. There were a few pole attachments and make-ready requests that were not resolved by OTECC prior to the build. NJUNS tickets submitted by Commstructure indicated that make ready was completed in May 2019 but some items were unfinished.

The original ticket listed the 11 poles as a separate line items and work identified at each pole but were submitted on one ticket. OTECC may require us to resubmit the 11 poles as separate requests so they can re-inspect, estimate, request approval and complete the work after the fact.

These types of adjustments are par for the course for joint-use and make-ready. We may continually face moving target requirements with pole owners and despite proactive communications to make sure we are following their requirements and will have to adjust mid-stream and if they require more or different information each time.

The overall build was successful. Each line was tested and is operating as expected. Optical Time Domain Reflectometer (OTDR) fiber test results and as-built info will be provided to Commstructure this week for system verification. ESD will connect the city's internet system to the new fiber cables next week.

As part of the build, Quanta also replaced the cabinet at the fire hall with a new fiber distribution panel that co-locates both the ESD/High School Fiber and the City Hall Fiber in the same panel. Figures below show the new termination panels at the city hall building and the updated panels at the fire hall.



**TO:** Grant County Digital Network Coalition

**FROM:** Nicholas Green, Executive Director

**DATE:** November 19, 2019

**SUBJECT:** Agenda Item #7: EDA Grant  
Attachment(s)

- None

## **BACKGROUND**

The FY19 Disaster Supplemental Notice of Funding Opportunity (NOFO) came out in August 2019. Major Disaster Declaration 4452 includes Grant County. EDA has allocated \$587 million in Economic Adjustment Assistance (EAA) program funds under this Disaster Supplemental NOFO among its six Regional Offices that cover the applicable disaster areas.

## **DISCUSSION**

Subject to the availability of funds, this investment assistance will help communities and regions devise and implement long-term economic recovery strategies through a variety of non-construction and construction projects, as appropriate, to address economic challenges in areas where a Presidential declaration of a major disaster was issued under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. § 5121 et seq.)

There are no submission deadlines. Applications will be accepted on an ongoing basis until the publication of a new Disaster Supplemental NOFO, cancellation of this Disaster Supplemental NOFO or all available funds have been expended. EDA intends to review applications within 60 days of receipt.

EAA funds can be awarded to assist a wide variety of activities related to disaster recovery, including economic recovery strategic planning grants, and public works construction assistance. It is a flexible resource that responds adaptively to pressing economic issues and is well-suited to help address challenges faced by regions recovering from natural disasters. Through this program, EDA can support both the development of disaster recovery strategies and the implementation of recovery projects identified with those strategies, including infrastructure improvements and by capitalizing revolving loan funds (RLFs).

In addition to implementation projects, applicants may also seek funding in the form of a “strategy grant” to develop, update, or refine a Comprehensive Economic Development Strategy (CEDS) that alleviates long-term economic deterioration or a sudden and severe economic dislocation, as described in EDA’s regulations at 13 C.F.R. § 307.3.2 Depending on the needs of a region, Applicants may be eligible for an initial strategy grant and a subsequent implementation grant. For the purposes of this Disaster Supplemental NOFO, non-construction strategy grants may include the otherwise ineligible areas, due to not receiving a major disaster designation under the Stafford Act in calendar year 2018/2019, of an Economic Development District (EDD) when a majority of the counties of a defined region, such as an EDD, are otherwise eligible under this Disaster Supplemental NOFO.

To be competitive, applications must clearly incorporate principles for enhancing the resilience (as defined under Section A.4, below) of the relevant community/region or demonstrate the integration of resilience principles into the investment project itself. Resilience is an essential component of any strategy for mitigating the potential for future disaster-related losses and adverse economic impacts for

communities. Therefore, inclusion of resilience principles in the project is a necessary step to improve the capacity of the region to recover more quickly from future disaster events. Specifically, as described in Section D.2.a, applicants must include a narrative attachment as a part of their application materials, describing in detail the nexus between their proposed project scope of work and disaster recovery and resilience efforts.

**The strength of the nexus to the disaster is drawn from the consequences of the relevant disaster(s) and the intended project outcomes that fulfill the community's specific post-disaster needs.**

Since Grant County is designated as a Presidentially-declared disaster area in the aftermath of the spring flooding, any disaster recovery application from Grant County must demonstrate how the project addresses the recovery and resilience priorities and objectives established under a strategy acceptable to EDA. Projects that consider an all hazards approach are encouraged, but their scope must address the direct consequences of the relevant disaster itself.

EDA's top priorities under this application are:

- 1) **Recovery & Resilience:** Projects that assist with economic resilience (including business continuity and preparedness) and long-term recovery from natural disasters and economic shocks to ensure U.S. communities are globally competitive.
- 2) **Critical Infrastructure:** Projects that establish the fundamental building blocks of a prosperous and innovation-centric economy and a secure platform for American business, including physical (e.g., broadband, energy, roads, water, sewer) and other economic infrastructure.
- 3) **Workforce Development & Manufacturing:** Projects that support the planning and implementation of infrastructure for skills-training centers and related facilities that address the hiring needs of the business community -- particularly in the manufacturing sector -- with a specific emphasis on the expansion of apprenticeships and work-and-learn training models. Also includes projects that encourage job creation and business expansion in manufacturing, including infrastructure-related efforts that focus on advanced manufacturing of innovative, high-value products and enhancing manufacturing supply chains.
- 4) **Exports & FDI:** Primarily infrastructure projects that enhance community assets (e.g., port facilities) to support growth in U.S. exports and increased foreign direct investment—and ultimately the return of jobs to the United States.
- 5) **Opportunity Zones:** Planning and implementation projects aimed at attracting private investment – including from Opportunity Funds – to grow businesses and create jobs in Census tracts that have been designated as Opportunity Zones. This includes targeted projects located within an Opportunity Zone; projects that, while not located within an Opportunity Zone, have a clear intent of benefitting nearby Opportunity Zone(s); and regional projects that encompass an area containing at least one Opportunity Zone with a clear intent of benefitting that Opportunity Zone. Opportunity Zones are designed to spur economic development by providing tax benefits to investors. For more information on Opportunity Zones and Opportunity Funds, see <https://www.irs.gov/newsroom/opportunity-zones-frequently-asked-questions>

## PROPOSAL

We are proposing to structure a grant that meets these development priorities to assist with our recovery from the spring flood event. The grant will consist of the following components:

- 1) A revised wireless communications strategy and assessment that assumes fiber is connected to key locations and critical community facilities in Grant County where fiber is currently lacking (i.e. Seneca, Fall Mountain, Grant County Airport, Monument, Long Creek)

- 2) Construction of fiber to the Grant County Airport and John Day Industrial Park, with termination points at both locations.
- 3) Construction of fiber from the Fire Hall to the new John Day Wastewater Treatment Facility and north to a multi-port service terminal that will supply fiber to the future light industrial park (currently Iron Triangle property) for development of that infrastructure and relocation of the treatment plant out of the 100-year floodplain.

## **NEXT STEPS**

We are coordinating with the Grant County Emergency Communications Agency (GCECA) to develop a wireless communications strategy to address Item 1 above. Commstructure is developing an Opinion of Probable Cost (OPC) for the fiber construction to both locations under Items 2 and 3. Chair Walker and Director Green will coordinate with the Grant County Sheriff's Office and Grant County Road Department with regard to relocation of certain assets at Eagle Peak to the proposed location at the Grant County Airport.

**TO:** Grant County Digital Network Coalition

**FROM:** Nicholas Green, Executive Director

**DATE:** November 19, 2019

**SUBJECT:** Agenda Item #8: Property, Plant and Equipment Attachment(s)

- None

## **BACKGROUND**

The Coalition is acquiring assets in the form of fiber optic cables, fiber distribution panels (FDPs) and other outside plant equipment as we complete various local distribution builds. These property, plant and equipment (PPE) assets will increase over time as we continue to execute our mission.

Typical assets that are included in property, plant and equipment are land, buildings, machinery, equipment, vehicles, furniture, fixtures, office equipment, etc. which are used by the organization. These assets are currently held on the City of John Day's books, but we need to develop an inventory list to identify those items that were funded by the Coalition through grant revenues.

Additional equipment would also help expedite local builds, particularly on city streets where elevation, narrow rights of way and/or existing structures would impede access from larger equipment.

## **DISCUSSION**

The City has requested quotes for a mini-excavator and dump trailer package that would allow us to complete local trenching for fiber and other municipal projects in areas that a larger excavator and dump truck cannot reach.

The enclosed quotes only cover the mini-excavator. The dump trailer package would place the excavator inside the dump trailer and allow it to be transported to and from sites, while the dump trailer can be used to haul spoils from excavations away from the site if needed, as shown in the images below.

## **QUOTES**

Attached are three comparable quotes for the mini. Monte Legg's recommendation is the Bobcat. With requested accessories it is the low bid. The Bobcat is also the one the County has recommended, plus they have attachments and mechanics that can work on Bobcat. All prices are delivered.

Bobcat E50	\$64,059.98 (includes accessories)
John Deere 50G Cab Long Arm	\$61,900.00 (does not include accessories)
Caterpillar 24" HD BKT .30CYD 308	\$70,112.11 (includes accessories)

## **RECOMMENDATION**

Recommend we amend our budget to allow us to purchase the bobcat and a trailer this fiscal year, to hold the PPE with the City of John Day, but mark it as part of our inventory so that it will transition with the Coalition in the even the lead agency ever changes. John Day Public Works will maintain and make the equipment available to the agencies in the Coalition as needed.





Figure 1. Bobcat E50 Compact Mini-excavator

## Key Specifications Bobcat E50

[SEE ALL SPECS](#)

Horsepower

49.8 hp

Optional Horsepower

n/a

Operating Weight

10,677 lb

Bucket Digging Force

8,977 lbf

Maximum Reach at Ground Level

19.5 ft

Width

77.2 in

Tail Swing Type

Minimal



Figure 2. Dump trailer capable of hauling mini-excavator

**TO:** Grant County Digital Network Coalition

**FROM:** Nicholas Green, Executive Director

**DATE:** November 19, 2019

**SUBJECT:** Agenda Item #9: Other Business and Upcoming Meetings  
Attachment(s)

- Business Oregon Survey

**OTHER BUSINESS**

- Business Oregon Survey – Will be posted to website

**UPCOMING MEETINGS**

- December 3 – Study Session, 11 A.M. @ Fire Hall
- December 17 – Board Meeting, 6 P.M. @ Fire Hall
- January 21 – Board Meeting, 6 P.M. @ Fire Hall