

**Grant County Digital Network Coalition
Board of Directors Meeting
Tuesday, September 01, 2020
12:00 PM
Virtual Meeting**

As ordered by Governor Brown under Executive Order 20-05 and guidelines issued for workplaces, schools, care facilities, and other community-wide mitigation efforts to help prevent the spread of the COVID-19 virus, this public meeting will be offered via teleconference. Public participation is encouraged by phone or internet using the access information below.

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- 1. OPEN AND ROLL CALL**
- 2. APPROVAL OF PRIOR BOARD MINUTES**
- 3. APPEARANCE OF INTERESTED CITIZENS** – Chair Walker will welcome the public and ask if there is anything they would like to add to tonight's agenda.

CONSENT AGENDA

- 4. NONE**
 - None

ACTION ITEMS

- 5. CORONAVIRUS RECOVERY & COMPREHENSIVE DISTANCE LEARNING UPDATE**

Attachments:

 - None
- 6. GRANT COUNTY CO-WORKS**

Attachments:

 - Co-works Presentation
 - Grant County Co-works Proposal – 08.06.2020
 - Seneca Location Information (300 Barnes Ave)

OTHER BUSINESS & UPCOMING MEETINGS

7. OTHER BUSINESS & UPCOMING MEETINGS

Attachments:

- Next Board Meeting – September 15, 6 P.M. Virtual Meeting

TO: Grant County Digital Network Coalition

FROM: Nicholas Green, Executive Director

DATE: September 01, 2020

SUBJECT: Consent Agenda Item #4: None
Attachment(s)
• None

BACKGROUND

No items on the consent agenda.

RECOMMENDED MOTION

N/A

Consent Agenda. None.

Recommendation: None.

TO: Grant County Digital Network Coalition

FROM: Nicholas Green, Executive Director

DATE: September 01, 2020

SUBJECT: Agenda Item #5: Coronavirus Recovery & Comprehensive Distance Learning Update Attachment(s)

- None

BACKGROUND

The board approved a motion at our last meeting to participate on an equitable basis with the other jurisdictions for the construction cost of the line extension from the ESD building to Humbolt. This topic is an update on the status of that line extension.

DISCUSSION

I met with Judge Myers, Mayor Fischer, Superintendent Uptmor and Superintendent Waltenburg two weeks ago to review the plans for the proposed fiber build. All parties agreed to fund and/or submit their funding request to build this line extension to their respective boards, as needed. The result will be a six-party cost share on the Humbolt build between these agencies, Grant County Digital and the City of John Day.

Project milestones to date are described in the table, below.

Task/Milestone	Status	Notes
Planning and opinion of probable cost	Complete	
Design Agreement	Complete	
Field Survey	Complete	
Final Design	In progress	City staff, Commstructure and OTEC engineers reviewed the proposed route, pole attachments and make ready at the drop sites at Humbolt and SD 3 district office; OTEC is going to perform some of the utility line relocates and we will provide equipment for others that will need to take place prior to construction.
Plans Approved	In progress	We expect to have written plans early next week for OTEC's team to review.
Permitting & ROW	In progress	OTEC agreements are in place for John Day/Grant County Digital to make attachments; attachment fees will be invoiced to City; No right of way adjustments are needed; OTEC will expedite permitting so it is ready prior to build.
Contracting	In progress	We believe OTEC can do most of the installation, we will need to contract for splicing at the end points and any make ready they cannot complete, including site prep at Humbolt for their drop. Any contracts will be issued under our emergency provisions for the City of John Day.
Make Ready	In progress	Minor utility relocates will be needed at Humbolt to declutter their lines prior to installation of the fiber.

Construction	TBD	Based on availability of fiber, targeting mid-to-late September
Operational Testing	TBD	Based on construction timeline
Post-Construction Inspection	TBD	Based on Operational Testing – OTEC will review to ensure no violations on pole attachments
Certification and Acceptance	TBD	Based on Inspection
Contract Closeout and Final Invoicing	TBD	Based on Certification and Acceptance – we will invoice each party for their portion of the construction costs once the final costs are tallied

TO: Grant County Digital Network Coalition

FROM: Nicholas Green, Executive Director

DATE: September 01, 2020

SUBJECT: Agenda Item #6: Grant County Co-works
Attachment(s)

- Co-works Presentation
- Grant County Co-works Proposal – 08.06.2020
- Seneca Location Information (300 Barnes Ave)

BACKGROUND

Grant County Coworks is a proposal to help our communities prepare and provide access to the technology needed to ensure students have the proper tools for online learning. It is a shared workspace, home-base and accelerator for remote workers, solo-entrepreneurs, those that want to work on their own, and those that desire occasional group interaction. It is intended to encourage Adult Distance Learning, innovation and entrepreneurship, through providing the technology, workspace and environment necessary for success. The space would create opportunities for distance learning for higher-education students, as well as those adults working to increase their skill set.

The Board reviewed the initial GC Coworks proposal at its last meeting. This topic updates the board on their progress and next steps, and includes an updated proposal package.

DISCUSSION

Site evaluations. The City of John Day has approved \$15,000 in expenditures from its FY20 Coronavirus Relief Funds for GC Coworks to secure a lease agreement for a location in John Day. The group is currently evaluating locations.

The group has also identified a location in Seneca for a potential co-works space (attached) for \$500/mo. lease or \$85,000 purchase. This is the groups preferred location in Seneca. This site could also function as the required public internet location for the USDA Community Connect Grant.

Utilities. I have requested cost estimates from Commstructure for the cost to extend our fiber from Seneca Elementary to this location and to connect the John Day facility to Grant County Digital's network. The John Day location could also be connected to OTC's fiber optic network.

Fundraising & Additional Needs. The group is seeking funding for their initial launch in the form of:

- Rent and utility connections at the Seneca site (\$6,000 per year lease + utilities/fiber drop)
- Website creation and hosting for GC-Coworks
- Computer and office equipment/furniture
- Signage/branding for the John Day and Seneca locations

RECOMMENDATION

Board should discuss whether they should support the group as a leaseholder and/or investor in the project with the intent of helping accelerate the concept's launch and future transition to a non-profit.

TO: Grant County Digital Network Coalition

FROM: Nicholas Green, Executive Director

DATE: September 01, 2020

SUBJECT: Agenda Item #7: Other Business and Upcoming Meetings
Attachment(s)

- None

OTHER BUSINESS

- None

UPCOMING MEETINGS

- Call with Attorneys r.e. ReConnect Service Agreement – postponed
- Community Connect Grant Sync w/USDA – postponed
- Next Board Meeting – September 15, 6 P.M. Virtual Meeting