

**Grant County Digital Network Coalition  
Board of Directors Meeting  
Tuesday, October 20, 2020  
6:00 PM  
Virtual Meeting**

As ordered by Governor Brown under Executive Order 20-05 and guidelines issued for workplaces, schools, care facilities, and other community-wide mitigation efforts to help prevent the spread of the COVID-19 virus, this public meeting will be offered via teleconference. Public participation is encouraged by phone or internet using the access information below.

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/619733741>

**You can also dial in using your phone.**

United States: [+1 \(224\) 501-3412](tel:+12245013412)

**Access Code:** 619-733-741

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/619733741>

- 1. OPEN AND ROLL CALL**
- 2. APPROVAL OF PRIOR BOARD MINUTES**
- 3. APPEARANCE OF INTERESTED CITIZENS** – Chair Walker will welcome the public and ask if there is anything they would like to add to tonight's agenda.

## **CONSENT AGENDA**

- 4. NONE**
  - None

## **ACTION ITEMS**

- 5. COMMUNITY CONNECT GRANT**  
Attachments:
  - USDA Program Overview
- 6. GRANT COUNTY CO-WORKS UPDATE**  
Attachments:
  - Design Services Agreement
  - Lease Agreement (Draft)

## **OTHER BUSINESS & UPCOMING MEETINGS**

**7. OTHER BUSINESS & UPCOMING MEETINGS**

Attachments:

- Humbolt Fiber Update
- Wireless Radio Update
- Next Board Meeting – November 17, 6 P.M. Virtual Meeting

**TO:** Grant County Digital Network Coalition

**FROM:** Nicholas Green, Executive Director

**DATE:** October 20, 2020

**SUBJECT:** Consent Agenda Item #4: None  
Attachment(s)  
• None

**BACKGROUND**

No items on the consent agenda.

**RECOMMENDED MOTION**

N/A

---

**Consent Agenda.** None.

**Recommendation:** None.

---

**TO:** Grant County Digital Network Coalition

**FROM:** Nicholas Green, Executive Director

**DATE:** October 20, 2020

**SUBJECT:** Agenda Item #5: Community Connect Grant  
Attachment(s)  
USDA Program Overview

## **BACKGROUND**

The Community Connect grant program is now open. Funding Opportunity Announcement is available at this link: <https://www.rd.usda.gov/programs-services/community-connect-grants>. The program requires a 15 percent cost match.

OTC would like to apply as the application with GC Digital supporting. We would provide the design drawings from the 2018 and 2019 applications, which would be revised to show the new co-location facility on Barnes Avenue.

GC Digital would be responsible for the community center operations and maintenance costs for two years of operations. Less than 10% of the grant amount or up to \$150,000 may be used for the improvement, expansion, construction or acquisition of a community center that provides online access to the public. They have also asked for assistance gathering letters of support.

The grant application must be submitted to USDA by December 23, 2020.

## **DISCUSSION**

OTC intends to apply for the full buildout of Seneca plus the middle mile to Hwy 20 outside of Burns.

Issues encountered with GC Digital's prior applications in both 2018 and 2019 were the same. USDA will not award a dark fiber network to an applicant – all applications must include the full cost to operate the network and all outside plant and optronics. For GC Digital to be the applicant, we would face significantly higher costs as all of that equipment was to be provided by OTC under our original applications.

OTC as the lead applicant removes that concern. It also removes USDA's concerns about GC Digital's longevity since OTC is an established USDA Rural Utilities Service (RUS) borrower. OTC as the lead applicant will have a much higher probability of winning and we don't have the financial resources to apply this fiscal year.

## **RECOMMENDATION**

It is ultimately the board's decision whether or not to support OTC's application. We can discuss pros and cons during the meeting.

**TO:** Grant County Digital Network Coalition

**FROM:** Nicholas Green, Executive Director

**DATE:** October 20, 2020

**SUBJECT:** Agenda Item #6: Grant County Co-works  
Attachment(s)

- Design Services Agreement
- Lease Agreement (Draft)

## **BACKGROUND**

GC Coworks selected Nightsky Creative as the designer for the interior and exterior of the GC Coworks spaces in John Day and Seneca. A draft services agreement is attached.

The team has evaluated and selected the site at 300 Barnes Avenue for the Seneca location. The draft lease agreement is based on a two-year lease at \$500 per month, with an option to extend the lease by 12 months or purchase the building at the conclusion of the lease for \$85,000. Fiber optic cost extension has been completed by Commstructure.

## **DISCUSSION**

**Design Services Agreement.** The team evaluated multiple bidders for the design package and selected Nightsky Creative as the overall best value for the professional services. Their proposal is included in the design services agreement. This does not require board approval as it is below \$25,000.

**Lease Agreement.** The draft lease agreement is with Mahogany Ridge Properties, LLC, which owns and operates the site. Updated pictures (two weeks ago) showing a partially complete building are available at this link and will be reviewed during the meeting.

**Utilities.** I have received an estimate from Commstructure to connect the site to the GC Digital line at Seneca school. The opinion of probable cost is \$13,550.63 to extend the fiber optic line. This includes the full cost with design, permitting, etc.

**Website.** Once the brand design work is complete we can contract to build a web-portal for GC Coworks and begin evaluating the user access rules and building security features needed to provide 24/7 access.

**TO:** Grant County Digital Network Coalition

**FROM:** Nicholas Green, Executive Director

**DATE:** October 20, 2020

**SUBJECT:** Agenda Item #7: Other Business and Upcoming Meetings  
Attachment(s)

- None

**OTHER BUSINESS**

- Humbolt Fiber Update
- Wireless Radio Update

**UPCOMING MEETINGS**

- Next Board Meeting – November 17, 6 P.M. Virtual Meeting